

# SAHODAY PRE-SCHOOL

C-1, Safdarjung Development Area (SDA), New Delhi-110016

A Christian Minority Institution

Managed by Delhi Catholic Archdiocese

## REGISTRATION OF PRE-SCHOOL FOR THE ACADEMIC YEAR 2025-26

1. Date to download the Registration Forms } : November 28, 2024 (Thursday)
  2. Submission of filled Registration Forms in the School } : 13<sup>th</sup> – 20<sup>th</sup> December, 2024  
(Timing: 9.00 a.m. to 12noon)  
(except 14<sup>th</sup> & 15<sup>th</sup> i.e. Saturday & Sunday)
  3. Last date for submission of filled Registration Forms in school : December 20, 2024 (Friday)
  4. School website : [www.sahodayschool.in](http://www.sahodayschool.in)
  5. Age Criteria : 3 years completed by March 31, 2025  
Children born between 01/04/2021 and 31/03/2022 will be considered for admission.
  4. Total number of seats : 80
- a) Parents are requested to download the Registration Form from school website [www.sahodayschool.in](http://www.sahodayschool.in) The filled and duly signed registration form along with Rs. 25/- (Twenty Five only) towards registration fee along with supporting documents should be submitted to the school office hours from 9.00 a.m. to 12.00 noon December 13 to 20, 2024 (except 14<sup>th</sup> & 15<sup>th</sup> i.e. Saturday & Sunday). **Christian candidates shall have the first preference in Admission** the remaining seats, if any will be given for the open category.
- b) **A recent passport size photograph (5x4cm)** of the candidate along with parents (Candidate, Father and Mother) should be affixed on the Registration Form.

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(Christian Minority Institution)  
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## Admission Criteria for Pre-School 2025-26

**School website: [www.sahodayschool.in](http://www.sahodayschool.in)**

Sahoday Sr. Sec. School is a Christian Minority Co-Education School. To maintain the equilibrium among the boys and girls equal number of seats will be allocated for admission. In case, we are unable to get candidates from a particular gender the remaining seats will be considered from other gender. The same criteria will apply for draw of lots if any.

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| <b>a) Catholics residing with the archdiocesan defined zone</b>  | <b>(25 points)</b> |
| <b>b) Christians and other denominations upto 6km from school</b>  | <b>(20 points)</b> |
| <b>c) Neighbourhood</b>  | <b>(30 points)</b> |
| 1. 0-2 km  | 15                 |
| 2. Above 2 and below 4 km  | 10                 |
| 3. Above 4 and below 6 km  | 05                 |
| <b>d) Children/grandchildren of staff of this School</b>   | <b>(10 points)</b> |
| <b>e) Sibling</b>  | <b>(10 points)</b> |
| Real brother/sister studying in Sahoday Sr. Sec. School.<br>(Attach photocopy of the Fee Receipt of current year).   |                    |
| <b>f) Alumni</b>   | <b>(05 points)</b> |
| Father/Mother Ex-Student of Sahoday Sr. Sec. School who Passed X/XII from Sahoday Sr. Sec. School (attach a photocopy of CBSE passing certificate/School Leaving Certificate.) |                    |

In case of Draw of Lots, only eligible candidate's parent, either Mother or Father (one) will be allowed to participate. Those who are present on the day of Draw of Lots only will be considered.

**The Photocopy of following documents are to be attached along with the filled Registration forms. (Originals will be verified if shortlisted)**

1. A self-attested copy of the Date of Birth certificate issued by the Municipal Corporation of Delhi (MCD) & copy of the Aadhar card of the child is mandatory.
2. Parents of the Christian candidates must attach the self-attested copy of Baptism Certificate and a letter from their respective Parish Priest / Pastor testifying that they are the practicing members of the respected churches as preference will be given only to the practicing Christians.
3. **Proof of Residence:** Aadhar Card / Voter ID Card / Passport / Water Bill / Electricity Bill/ MTNL Telephone Bill /Ration Card. (Attach a photocopy of any two of the above mentioned documents.)
4. **Proof of sibling** (wherever applicable)  
(Real brother/sister studying in Sahoday Sr. Sec. School) Attach a photocopy of his/her latest Fee Receipt of the current academic year 2024-25.
5. **Proof of Alumni** (wherever applicable)  
Father/Mother Ex-student of Sahoday Sr. Sec. School who have passed out Class X/XII from Sahoday Sr. Sec. School (attach photocopies of CBSE passing certificate / School Leaving Certificate).
6. Medical document/ Disability certificate from Government Hospital, in case of children with special needs.
7. Caste certificate of both parents in case of SC/ST/OBC.
8. The First List of the selected candidates including waiting list will be displayed on the school website on Friday, January 17<sup>th</sup>, 2025.
9. Queries of parents, if any regarding allotment of points to their wards in the first list will be heard from January 18<sup>th</sup> to 27<sup>th</sup>, 2025.
10. The date for displaying the second list of candidates, if any including waiting list will be on Monday, February 03<sup>th</sup>, 2025.
11. Queries, if any regarding allotment of points to their wards in the second list will be heard from February 05<sup>th</sup> to 11<sup>th</sup>, 2025.
12. The date for displaying the third list of selected candidates, if any seat/seats available will be on Wednesday, February 26<sup>th</sup>, 2025.
13. Closure of admission process on Friday, March 14<sup>th</sup>, 2025.  
*(As per the Judgment of the Honorable High Court of Delhi no separate Quota for EWS candidates)*
14. School will not provide any transport facility for pre- school students.
15. For updates, kindly visit the school website www.sahodayschool.in



Principal

Date: 22<sup>nd</sup> November 2024