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ANNEXURE B1

Received on 05/08/2019



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

No: CBSE/AFF/2730101/EX-01103-1819/2019/1501007

Date: 18.07.2019

The Manager,
Sahodaya School,
C-1, Safdarjung Development Area,
New Delhi-110016.

Subject : Extension of General Affiliation up to Secondary and Senior Secondary Level- reg.

Ref : Application No. EX-01103-1819

With reference to your application on the subject cited above; I am directed to convey the approval for Extension of General Affiliation as per details given below :-

Affiliation No.	2730101
Affiliated for	Secondary and Senior Secondary Level
Category	Extension of General Affiliation
Period of Extension of General affiliation	01.04.2018 to 31.03.2023

The facilities reported at the time of inspection:

S.No.	Detail	Size
1	Area on which campus area situated reported by the IC	15158 sq. mtrs.
2	Area of play ground	10,834.52 sq. mtrs.

The above sanction is subject to fulfillment of following conditions:-

1.	The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
2.	The School is required to apply on online for further extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
3.	The school will also abide by the conditions prescribed, if any, by the State Government concerned as mentioned in certificate as per appendix III issued by District Education Officer (DEO) /equivalent officer.
4.	The school should ensure the strong governance and management of its activities in way of comprehensive and quantifiable planning in way of curriculum planning, infrastructure, resources, physical education, staff development and other co-curricular areas.
5.	The school should go through the provision of Affiliation and Examination Bye Laws and keep a copy there of for reference purpose and also advised to visit CBSE websites i.e. http://cbseacademic.nic.in/ & http://cbse.nic.in/ for updates. The School is expected to see all circulars on these CBSE websites regularly.
6.	The school will strictly adhere to all rules regarding safety of students including Firefighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
7.	Admission to the school is to be restricted as per relevant rules of Examination Bye-laws and rule 2.4.5, 2.6.5, 7.1, 7.2, 8.4.2, 8.4.10 & other relevant rules of Affiliation bye laws.
8.	The school is required to follow rule No.2.4.7 and 2.4.8 of Affiliation Bye Laws regarding Books and Quality of Education.
9.	The number of sections in the school are restricted to 41 as per number of sections reported by the IC and shall not be increased without specific approval of the Board. For increase in number of sections, the School shall apply online to the Board as per rule 15.7 of affiliation bye laws.

"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली - 110092

-Contd...2/-

Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi - 110 092
फोन / Telephone : +91-11-22509256, 22509257 वेबसाइट/Website: www.cbse.nic.in

For: *James*
MANAGER
Sahodaya Sr. Sec. School
C-1, S.D.A.,
NEW DELHI 110 016



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

-:2:-	
10.	The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity related to running of school affiliated to CBSE. The school shall also be liable to bear all legal charges incurred by the Board, if any, arising out of these circumstances.
11.	The school must strive to promote conservation of environment on their campus through rain water harvesting, segregation of waste at source, recycling of organic waste, proper disposal of waste including electronic waste, use of energy saving and energy efficient electrical equipment, greening of campus, use of solar energy, education and awareness amongst children on environment conservation and cleanliness etc.
12.	The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in .
13.	The optimum Section teacher ratio of 1:1.5 as well as student teacher ratio of 30:1 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
14.	Every affiliated school shall sponsor regularly its bonafide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/upgradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates.
15.	Running of coaching institutions in the school premises in the pretext of providing coaching to the students for various examinations is not permitted by the Board. Strict action would be taken on defaulters.
16.	The Manger and the Principal of the school shall be jointly responsible for the authenticity of the online/offline documents/ information/data submitted by the School to the Board.
17.	Apart from rules to be adhered to by the school as mentioned above for drawing specific attention of the school authorities, the school authorities are required to acquaint themselves with all the rules contained in Affiliation & Examination Bye-laws and circulars/guidelines/notification issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per Chapter 12 of Affiliation Bye-laws-2018.
18.	Conditions, if any, to be submitted within 60 days 1. It has been observed that enrolment of students is high in some sections whereas as per Affiliation Bye-laws of the Board the optimum strength of a section should not exceed more than 40 students. Therefore, the school is required to enroll the students class/section wise as per Affiliation Bye-laws of the Board the optimum strength of a section should not exceed more than 40 students.

Deputy Secretary (Affiliation)

Copy to

1. The Principal, Sahodaya School, C-1, Safdarjung Development Area, New Delhi-110016.
2. The Regional officer, CBSE Regional Office, PS-1-2, Institutional Area, I.P.Extn. Patparganj, Delhi-110 092.
3. The Joint Secretary, (IT), AMC, CBSE, Preet Vihar, Delhi - with a request to update records.

Deputy Secretary (Affiliation)

"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली - 110092
"Shiksha Kendra", 2, Community Centre, Preet Vihar, Delhi - 110 092
फोन / Telephone : +91-11-22509256, 22509257 वेबसाइट/Website: www.cbse.nic.in

Fir. Jams
MANAGER
Sahodaya Sr. Sec. School
C-1, S. D. A.,
NEW DELHI-110 016

CENTRAL BOARD OF SECONDARY EDUCATION
AFFILIATION BRANCH

2/19, Sant Vihar,
Ansari Road, Darya Ganj,
New Delhi, 110002.

NO. CBSE/Aff/ 27401/85/ 26949

Dated:

13/3/85

The Manager,

Sahoday School,

C-1, Safdarjung Dev. Area,
New Delhi-16.

Sub: First Provisional affiliation of Sahoday School,
C-1, Safdarjung Dev. Area, New Delhi-16.

Dear Sir/~~XXXXXX~~

With reference to your application dated 28.11.84, I write to convey sanction for Provisional Affiliation of the above said school with the Board with effect from 1.5.84 to 30.4.87 for the All India/~~XXXX~~ Secondary School Examination/~~Senior Secondary School Examination~~. The school should abide by all the rules and conditions applicable to affiliated schools, as detailed in the Board's Hand Book for Affiliation of Institutions. The following are however specially brought to your kind attention:

1. The school shall appoint only qualified and eligible staff.
2. Service agreement be executed with the staff as per norms generally accepted by State Government. A copy of the same be sent to the Board.
3. Service conditions, Pay and allowances and other benefits to the employees of the school shall in no way be less than corresponding salaries of employees working in Government schools of the State concerned.
4. The school will help the Board in the smooth conduct of the examinations by placing the necessary staff & accommodation i.e. Halls, Rooms available in the school premises and furniture at its disposal for holding its examinations free of charge, if required to do so.
5. The school shall remit Rs.100/- as annual fee regularly by 31st March each year. A copy of the prescribed form for the same is also enclosed.
6. The school and its records shall be open for inspection by an official of the Board or any person authorised by the Board or the State Education Department at any time and the school shall furnish information, as may be asked for by the Board/ State Govt. from time to time.

For **MANAGER**
Sahoday Sr. Sec. School
C-1, S.D. A. 2/-
HT-110 01F

7. The rate of tuition and other fees charged shall commensurate with the facilities provided.
8. The admission to the school shall be open to all without any discrimination on the ground of religion, caste or race, place of birth or any of them.
9. No unrecognised classes/branches shall be run within the premises of the school or outside in same name of school.

The school shall provide adequate curricular and extra-curricular activities for the wholesome development of students.

The Code No. allotted to your school is 27401. This may please be noted and quoted for any correspondence with the Affiliation Branch of the Board.

Your attention is also drawn to the specific conditions, pointed out by the Inspection Committee or ~~XXXXXXXXXXXXXXXXXXXX~~ ~~XXXXXXXXXXXXXXXXXXXX~~ by the Board, which are given below:-

1. A Reserve Fund of Rs. 24,000/- be created in the Joint names of Chairman of the Board and the Manager of the school.
2. The staff of the school be paid all admissible allowances besides Pay scales and other old age benefits, as per the norms of the Directorate of Education, Delhi.
3. A separate reading room be provided in the school.
4. More equipments/apparatus be added in the school ~~Library~~ Labs.

Yours faithfully,

R. C. Gupta

(R. C. GUPTA)

JT. SECRETARY (AFFLN.)

2/3

Encl: As above.

Copy to:

1. Principal, _____
2. Controller of Examinations, C.B.S.E., New Delhi.
3. P.S. to Chairman, C.B.S.E., New Delhi.
4. P.A. to V.C., C.B.S.E., New Delhi.
5. P.A. to J.S (Affln.), C.B.S.E., New Delhi.
6. H.A. (Affln.) for master file and school register.
7. Director of Education/Director of Public Instruction, _____

*JT. SECRETARY (AFFLN.)

KANTA/3-9-84

F. S. James
MANAGER
 Sahoday Sr. Sec. School
 C.I. S. D. A.
 NEW DELHI-110 018